

Monthly Help Me Grow Update Call  
January 15, 2015



**Central Coordination**

We are currently working on the SFY2016 allocation table and intend to distribute it by the end of the month.

CC rule **3701-8-04 (D) (3) (f) (ii)** regarding offering parents a choice of developmental screening or referral to an EI contractor. If a CC contractor does not have the capacity and qualified personnel to complete the screening you do not offer but instead create a program referral to EI as in the past.

**Reminders:**

**HEA#8045-** New form that will serve as system referral with parent contact; may be utilized by Home Visiting Contractors only.

Quarterly Expenditure reports are due to your program consultant 1/15/15.

<b>HMG Monthly Update Call Schedule 2015</b>	
<b>Thursdays</b>	
January 15, 2015	2:00 PM
February 19, 2015	2:00 PM
March 19, 2015	2:00 PM
April 16, 2015	2:00 PM
May 21, 2015	2:00 PM
June 18, 2015	2:00 PM
July 16, 2015	2:00 PM
August 20, 2015	2:00 PM
September 17, 2015	2:00 PM
October 15, 2015	2:00 PM



Monthly Help Me Grow Update Call  
January 15, 2015

November 19, 2015	2:00 PM
December 17, 2015	2:00 PM

Please contact **Shakila Hairston** with any questions regarding call information  
[Shakila.hairston@odh.ohio.gov](mailto:Shakila.hairston@odh.ohio.gov)

**Early Intervention**

The SFY16 EI continuation grant will be posted on January 27, 2015 on the ODH website. Applications are due back to ODH via the GMIS on March 23, 2015.

January 15, 2015 is the due date for the: 2<sup>nd</sup> quarter expenditure report

- Midyear program report – is to provide an update on the activity you identified in the SFY15 grant application. As a reminder -

In requesting funds for this RFP identify:

- One (1) area in which the Service Coordinator(s) need to improve their skills and/or knowledge to meet the federal requirements for this role;
- The specific activity that you will implement in order to enhance the skills and/or knowledge in the area identified;
- How the activity will be evaluated to measure the level of success.

Now available on the HMG website is the:

- Revised IFSP form in a fillable version for those who prefer to type in the information. If you prefer writing on the form, you just need to print it out.
  - We are aware that there are some issues regarding the font size and expanding the fields; and an extra outcome page is needed. We are working to have this resolved as soon as possible.
  - Please utilize the IFSP Guidance Document if you have any questions; the document was months in the making and developed to assist the Service Coordinator.
- Guidance document #21 – Decision Tree for the COS

You will be notified when the IFSP form has been translated into Spanish.

As a reminder the questions and answer sessions specifically around the new IFSP will be held next week on: **Tuesday, January 20<sup>th</sup> from 1:00 to 2:00 pm –**

Audio Conference information is:

Dial-In: 1 (800) 774-6070

1 (630) 691-2753

Passcode: 8721 250#

<https://www.facebook.com/OhioHelpMeGrow>



## Monthly Help Me Grow Update Call January 15, 2015

**Thursday, January 22<sup>nd</sup> from 9:00 am to 10:00 am -**

Audio Conference information is:

Dial-In: 1 (888) 517-2458

1(847) 413-3538

Passcode: 8354 603#

On Monday, January 26, 2015 9:00 am to 10:00 am – the ODH EI Consultants will facilitate a conference call specifically targeted to the Service Coordinator. Over the course of the year, we will offer monthly calls to review the federal requirements of the Service Coordinator role in Early Intervention.

For all conference calls our Bureau is authorized to have 150 call lines available; meaning first come first served.

Currently, (or always) there is a lot going on in Early Intervention. Laura, Kelli, Tonya and I appreciate your patience and understanding as we continue our important work but currently only with a small crew.

ODH offices will be closed on Monday, January 19, 2015 for Martin Luther King, Jr. Day

As of January 15, 2015, Child Outcomes are being recorded on the State's new IFSP, thus, Service Coordinators will no longer be completing the COSF form. Every child who exits Early Intervention (unless exiting due to Attempts to contact unsuccessful, Loss of contact, or Child Deceased) needs to have final Child Outcomes summary statements selected and recorded in Early Track, as well. An additional IFSP meeting just to complete the Child Outcomes statements is not needed, however, all IFSP team members (parent and professional) will have to identify which statements best represent where the child is upon his or her exit on the three Child Outcomes Summary statements in Early Track. Please refer to page 16 of the IFSP Guidance Document for additional direction regarding how Child Outcomes are to be completed and pages 13 through 17 of the attached Early Track Changes document (available in the Early Track message box) for assistance with entering the Child Outcomes statements into the data system.

Monthly Help Me Grow Update Call  
January 15, 2015

Exit List    Exit Detail

Child's Third Birthday: 1/1/2017  
Days Until Child's Third Birthday: 745  
\*Exit Date: 12 / 15 / 2014  
\*Exit Reason: Family moved out of contractor's geography within state  
Did the child have an IEP in place on his/her 3rd B-day?  Yes  No  Not Eligible for Part B  
\*Exit Destination: Other contractor in the state

\* Developing Positive Social-emotional relationships - Relative to same age peers: child shows many age expected skills, but continues to show some functi  
\* Acquiring and using Knowledge and Skills - Relative to same age peers: child shows many age expected skills, but continues to show some functi  
\* Taking appropriate action to meet needs, getting from place to place, taking care of basic needs - Relative to same age peers: child has the skills that we would expect of his/her age in regard to this ou

\* Indicates required field.  
\*\* Indicates conditionally required field

Add Note    Save

**EI Monitoring**

**Ohio Annual Performance Report:** Just a reminder that the Ohio Annual Performance Report (APR) is now available for public comment at:

<http://www.helpmegrow.ohio.gov/~media/HelpMeGrow/ASSETS/Files/Professionals%20Gallery/HMG%20Early%20Intervention/Ohio%20DRAFT%20FFY13%20Annual%20Performance%20Report.ashx>

Instructions on how to provide comment are included in the document. The public comment period is open until January 24, 2015. Then, the final APR will be submitted to USDOE/OSEP February 2, 2015 and a copy will be placed on the website under Early Intervention and Federal Reporting links.

**2014 Family Questionnaire:** We are in the process of compiling the county-level results for the family questionnaire. We will again be putting together data and comment reports that will be sent to each county and posted on the Help Me Grow website upon completion.

**SFY15 45-Day Baseline Analysis:** As the first baseline analysis of 2015, the 45-Day compliance analysis is currently underway. Memos were sent to counties last week either informing them of a schedule of activities related to the 45-Day baseline analysis or notifying them that they would not be a part of the 45-Day baseline analysis and specifying in which analysis they would be included and when that is scheduled to begin.

**February 1, 2015 LEA Reports:** Memos were sent to counties last week outlining all of the requirements for the reports due to the LEAs by February 1<sup>st</sup>. The quarterly LEA report may be run a maximum of 10 days in advance and must be sent to the LEAs no later than February 1, 2015. **Please note that February**

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## Monthly Help Me Grow Update Call January 15, 2015

**1 falls on a Sunday, therefore it is imperative that you plan ahead to ensure that the reports are sent to the LEAs by the deadline.**

Important dates include:

- The run date on the report must be between **January 22, 2015 and February 1, 2015**;
- The report must be sent to the LEAs no later than **February 1, 2014**; and
- Copies of the LEA reports must be submitted (electronically, if possible) to Melissa Courts by 5:00 p.m. on Monday, **February 2, 2015**.

Be reminded of the following requirements:

- If the parent does not want contact information shared with the LEA, “no” must be selected in Early Track. Crossing out names or sending a separate note is not acceptable.
- It is expected that child information will be updated in a timely manner so that the LEA reports are accurate. If changes need to be made prior to running the report, allow time for Early Track to update the system.
- In the case of children in foster care, the LEA should reflect the biological parent’s LEA.
- Only the pages of the report that are relevant to a particular LEA should be sent to that LEA, not the entire report.
- The Feb 1 LEA report must be submitted to ODH by February 2, even if there are no applicable records (i.e., the report is blank).

### **CHILD OUTCOMES GUIDANCE:**

As of January 15, 2015, Child Outcomes are being recorded in the state’s new IFSP. Thus, Service Coordinators will no longer be completing the COSF form. Every child who exits Early Intervention (unless exiting due to Attempts to contact unsuccessful, Loss of contact, or Child Deceased) needs to have final Child Outcomes summary statements selected and recorded in Early Track, as well. An additional IFSP meeting just to complete the Child Outcomes statements is not needed, but the Service Coordinator will have to identify which statements best represent where the child is upon his or her exit on the three Child Outcomes Summary statements in Early Track. Please refer to page 16 of the IFSP Guidance Document for additional direction regarding how Child Outcomes are to be completed and pages 13 through 17 of the Early Track Changes document (available in the Early Track message box) for assistance with entering the Child Outcomes statements into the data system.

### **Home Visiting**

Reminder - Home Visiting quarterly cost reports and program reports are due to your program consultant 1/15/15.

Healthy Families America update:

<https://www.facebook.com/OhioHelpMeGrow>



## Monthly Help Me Grow Update Call January 15, 2015

- HFA emailed sites regarding HFAST; this is a database HFA is requiring all sites to utilize. Please follow the instructions in the email, if your sites HFA contact person did not receive the email contact your assigned consultant.
- HFA has been sending out annual affiliation fee notifications, being part of our Multi-Site System does not preclude you from these fees. Each individual contractor affiliating with HFA is responsible for and must pay these fees as prescribed in the HFA communication.

ET Changes: Waitlist Maintenance will now be housed with the home visiting providers. With this change **it is vitally important that each HV contractor system administrator assign a Home Visiting Waitlist Maintainer.** Review the attachment in ET with the January 15, 2015 release changes for instructions on how to assign.

### Early Track

Early Track will be updated at 4:00pm on January 15 to ensure that the data system is consistent with the Help Me Grow rules going into effect January 15, 2015. A document outlining all of the changes in Early Track was posted in the Early Track message box on December 24, 2014.

### Professional Development/Training

**Title:** Ohio Help Me Grow: Bayley III – Advanced

**Place:** OCCRRA – Columbus, Ohio

January 22, 2015

9:00 AM - 4:00 PM ET

**Purpose/Goals:**

- a) Describe the information they can derive from the Bayley-III for different age groups.
- b) Describe what the results from the Cognitive, Language, and Motor domains and from the Social-Emotional and Adaptive Behavior Questionnaire communicate about the child's development.
- c) Analyze sample data to determine eligibility for early intervention services.
- d) Perform supplemental analyses, including discrepancy comparisons, to identify strengths and needs.
- e) Use sample data to complete the evaluation and assessment reports and the Individualized Family Service Plan.

**Title:** Ohio Help Me Grow: Training Institute\*

**Place:** Ross County Educational Service Center – Chillicothe, Ohio

February 03, 2015

9:00 AM - 4:30 PM ET

**Purpose/Goals:**

- 1) Become familiar with Help Me Grow Early Intervention (EI) and Home Visiting programs in the context of culture, safety and boundaries.
- 2) Understand family-centered practice and family engagement in HMG programs.
- 3) Learn to recognize child abuse and neglect and domestic violence indicators.
- 4) Understand parents' rights, consent and confidentiality; overview of HMG resources.

# Monthly Help Me Grow Update Call

## January 15, 2015

**Title:** **Ohio Help Me Grow: Principles of Home Visiting\***

**Place:** Ross County Educational Service Center – Chillicothe, Ohio

February 04, 2015  
9:00 AM - 4:30 PM ET

**Learning Objectives:**

1. Understand what is HMG home visiting
2. Knowledge of HMG home visiting rules
3. Articulate the role and function of a home visitor and recognize common pitfalls of practice
4. Identify and practice collaborative strategies for working with various service programs

**Title:** **Ohio Help Me Grow: Principles of Service Coordination**

**Place:** Ross County Service Center – Chillicothe, Ohio

February 04, 2015  
9:00 AM - 4:30 PM ET

The role of the Early Intervention service coordinator is paramount to the success of our families with children who have developmental delays or disabilities. This training will teach you the law & state rule behind the role, as well as your unique place in the lives of families, what the federal, state and local expectations are; as well as information to help you do the important job you have better.

This training is REQUIRED for all Ohio Help Me Grow Service Coordinators.

**Title:** **Ohio Help Me Grow: Childhood Trauma: What it is, What it is not, and How to Assess It\***

**Place:** Vinton County HMG Playgroup Modular – Hamden, Ohio

February 05, 2015  
9:00 AM - 5:00 PM ET

**Description:** This workshop will provide foundational information defining trauma and its assessment in very young children and their families. Participants will engage in various learning activities including lecture, group discussion, video observation, and examination of case studies. The workshop will provide current information regarding types of trauma, epidemiology, and neurobiology of stress and trauma. Exploration of cultural, historical, and intergenerational transmission of trauma will be included. The impact of trauma on child development will be examined in detail including effects on attachment, play, behavior, emotion, and cognition.

**Title:** **Ohio Help Me Grow: Reflective Supervision Techniques\***

**Place:** Hopewell Health Centers – Athens, Ohio

February 06, 2015  
8:30 AM - 4:30 PM ET

**Purpose/Goals:**

- a) Define the roles and responsibilities of the Supervisor
- b) Examine and discuss your own supervision style
- c) Understand techniques of relationship-based supervision
- d) Consider and discuss the role of emotion in working with young children and families, and in the supervisory relationship

## Monthly Help Me Grow Update Call January 15, 2015

- e) Discuss goal setting and accountability in the supervisory relationship
- f) Observe and practice reflective supervision skills

	<b>Title:</b>	<b>Ohio Help Me Grow: Ohio's Individualized Family Service Plan (IFSP)*</b>
February 12, 2015	<b>Place:</b>	Online – 3 hour webinar
9:00 AM - 12:00 PM ET		This training focuses on the Help Me Grow Individualized Family Service Plan (IFSP) that will be implemented in January 2015. The IFSP is the family's written plan, developed in collaboration with the service coordinator and/or IFSP team, which guides the Early Intervention services that the eligible child and their family will receive. Services are decided after the outcomes and strategies have been determined by the IFSP team.
	<b>Title:</b>	<b>Ohio Help Me Grow: The Key to Writing Functional IFSP Outcomes*</b>
February 19, 2015	<b>Place:</b>	Online – 90 minute webinar
10:00 AM - 11:30 AM ET		<b>Course Description:</b> The Key to Writing Functional IFSP Outcomes: It's about the Process! This Webinar is intended for all HMG-EI personnel including service coordinators, service coordinator supervisors, evaluator and assessment team members, and EI service providers, including CBDD EI personnel and/or contractors, Payor of Last Resort contractors, and Regional Infant Hearing personnel. This course describes the process of how teams develop IFSP outcomes; identify strategies, and the EI services needed to address each outcome.



Help Me Grow personnel will receive required training, coordinated by either the Ohio Department of Health’s training and support team or one of several contractors. Currently, Supervisors, Home Visitors, and Service Coordinators need to obtain a state credential in order to work within the Help Me Grow system. Please note that the requirements on the pages that follow apply to the Help Me Grow credential *only*. Personnel may have additional training and professional development requirements depending on their agency or program model.

<b>HMG HOME VISITING</b> NEW RULE (3701-8-03): As of January 15, 2015				
Credential Type	Required Training		Other Requirements	Renewals
	Course Name	Oh-Train Course ID		
<b>Supervisors of Home Visitors</b>	1. Training Institute 2. Principles of Home Visiting 3. Home Visiting with Prenatal Moms 4. Smoking Cessation 5. Mandated Reporting 6. Reflective Supervision 7. Early Track 3.0 (or self-study) 8. Trainings on tools for Home Visiting screening and assessment: a. ASQ/ASQ:SE b. Edinburgh Postnatal Depression c. Hearing Status Questionnaire d. HOME e. The First 60 Days: Tools from Theory to Practice f. Vision: Taking a Look	1034150 1047701 1028655 1028684 1028677 1049291 1034050  1019133 1023285 1023379 1019134 1034402 1023291	Individual holds at least a bachelor's degree from a council on higher education accredited college or university in a field related to working with pregnant women, infants or toddlers, or families or individuals with disabilities; Registration and validation using the Ohio Professional Registry; Completion of training as required by the HV model implemented within six (6) months of hire.	20 contact hours every 2 years
<b>Home Visitors</b>	1. Training Institute 2. Principles of Home Visiting 3. Home Visiting with Prenatal Moms 4. Smoking Cessation 5. Mandated Reporting 6. Early Track 3.0 (or self-study) 7. Trainings on tools for Home Visiting screening and assessment: a. ASQ/ASQ:SE b. Edinburgh Postnatal Depression c. Hearing Status Questionnaire d. HOME e. The First 60 Days: Tools from Theory to Practice f. Vision: Taking a Look	1034150 1047701 1028655 1028684 1028677 1034050  109133 1023285 1023379 1019134 1034402 1023291	Individual holds at least an associate's degree from a council on higher education accredited college or university in a field related to working with pregnant women, infants or toddlers, or families or individuals with disabilities; Registration and validation using the Ohio Professional Registry; Completion of training as required by the HV model implemented within six (6) months of hire.	20 contact hours every 2 years
<b>Home Visiting Contract Managers</b>	1. Training Institute 2. Principles of Home Visiting 3. HMG Home Visitor Orientation 4. Early Track 3.0 (or self-study)	1034150 1047701 TBA 1034050	Must have a high school diploma or GED to be hired; must complete training within three (3) months of hire.	N/A

<b>HMG EARLY INTERVENTION</b>				
<b>NEW RULE (3701-8-03): As of January 15, 2015</b>				
Credential Type	Required Training		Other Requirements	Renewals
	Course Name	Oh-Train Course ID		
<b>Supervisors of Service Coordinators</b>	<ol style="list-style-type: none"> <li>1. Training Institute</li> <li>2. Reflective Supervision</li> <li>3. All requirements for “Service Coordinator I” by next naturally occurring renewal</li> </ol>	1034150 1049291	Minimum Bachelors in field related to working with pregnant women, infants or toddlers, or families or individuals with disabilities; Registration and validation using the Ohio Professional Registry.	At next naturally occurring credential (after January 15, 2015), Supervisors must submit for Service Coordinator I in addition to Supervisor credential; Renewal requires at least 20 contact hours/2 years of related to role or target population of HMG.
<b>Service Coordinator I</b>	<ol style="list-style-type: none"> <li>1. Training Institute</li> <li>2. Principles of Service Coordination</li> <li>3. Ohio’s Individualized Family Service Plan (IFSP)</li> <li>4. Screening tools                             <ol style="list-style-type: none"> <li>a. ASQ/ASQ:SE</li> <li>b. Hearing Status Questionnaire</li> <li>c. Vision: Taking a Look</li> <li>d. Bayley-III (if used by agency)</li> <li>e. Battelle-2 (if used by agency)</li> </ol> </li> </ol>	1034150 1047684 1054646  1019133 1023379 1023291 1009447 1009401	Minimum Associate’s in field related to working with infants or toddlers, or children with disabilities, or families; Every SC credentialed before January 14, 2015 will be grandfathered in as an SC II; OPR Registration and validation using the Ohio Professional Registry.	Renewal requires at least 20 contact hours/2 years of training related to role or target population of HMG.
<b>Service Coordinator II</b>	<ol style="list-style-type: none"> <li>1. Eligibility and Determination of Needs Process</li> <li>2. Ten (10) contact hours of department approved training</li> </ol>	TBA	Must be employed and credentialed as an SC I for at least six calendar months within the past two calendar years.	Renewal requires at least 20 contact hours/2 years of training related to role/target population.
<b>Service Coordinator III</b>	None (however – SC IIIs must retake any SC I trainings that have been substantially revised)	None	Must be employed and credentialed as an SC II for at least one calendar year within the past three calendar years; submit completed Skills Inventory to OPR.	Renewal requires at least 20 contact hours/2 years of training related to role/target population.

(table continued on next page)

<b>Early Intervention Service Coordination Contract Managers</b>	<ol style="list-style-type: none"> <li>1. Training Institute</li> <li>2. Principles of Service Coordination</li> <li>3. Early Track 3.0 (or self-study)</li> </ol>	1034150 1047684 1034050	Must have a high school diploma or GED to be hired; must complete training within three (3) months of hire.	N/A
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**CENTRALIZED COODINATION**  
 NEW RULE (3701-8-03): As of January 15, 2015

Credential Type	Required Training		Other Requirements	Renewals
	Course Name	Oh-Train Course ID		
<b>Individuals used for Centralized Coordination activities</b>	<ol style="list-style-type: none"> <li>1. Training Institute</li> <li>2. Early Track 3.0 (or self-study)</li> </ol>	1034150 1034050	Must have a high school diploma or GED to be hired; must be provided a minimum of one hour of direct, group or peer supervision per month; must complete training within three (3) months of the date of hire.	N/A
<b>Central Coordination Contract Managers</b>	<ol style="list-style-type: none"> <li>1. Training Institute</li> <li>2. Central Coordination Orientation</li> <li>3. Early Track 3.0 (or self-study)</li> </ol>	1034150 TBA 1034050	Must have a high school diploma or GED to be hired; must complete training within three (3) months of the date of hire.	N/A

**Helpful tips and reminders**

- ODH does not directly monitor credential expiration dates. It is expected that personnel and their supervisors ensure that credentials are kept up to date.
- Be sure to keep your training certificates in a safe place. You cannot reprint certificates for in-person trainings from your OH-Train record unless you have manually uploaded them in the Transcripts section of your record.
- All courses labeled on OH-Train as “Ohio Help Me Grow” receive credit towards the credential. To request Help Me Grow credit for an outside course related to the field of early childhood development, please request ODH approval. Be sure to check out the many early childhood-related training offerings available through the Ohio Professional Registry.
- For additional guidance, please call 614-644-8389 or visit the Professional Development section on our website: [www.helpmegrow.ohio.gov](http://www.helpmegrow.ohio.gov)

**How to complete a profile on the Ohio Professional Registry**

Follow these instructions to develop your professional profile – recording your employment, education, and training in order to fulfill Help Me Grow credential requirements. OPR also provides information about professional development opportunities and resources to help you in your career as you move within or even out of Help Me Grow and into the broader early care and education system across Ohio.

**How to Start**

1. Go to <https://login.occrra.org/>
2. Click the “Create a Profile” button above the log in box
3. Fill in required information
4. Click “Submit”
5. Receive your private, secure username and log-in instructions via e-mail after submittal

**Next**

1. Gather your formal education and training documents including transcripts, licenses, certifications and in-service forms
2. Go to <https://login.occrra.org/>
3. Log in using your new password and username
4. Complete your profile by entering your experience, education, credential (licensure) and training(s)
  - a. Make sure to enter your Hire Date(s) on the Employment History
  - b. Type of employment: ODODD/Early Intervention/Help Me Grow
5. Print and complete a “HMG File Submission Cover Sheet” found on the Registry home page
6. Copy your education and training documents
7. Send the “HMG File Submission Cover Sheet” along with copies of your documents to:

OCCRRA-Registry  
2760 Airport Drive, Suite 160  
Columbus, Ohio 43219

- or -

Scan and e-mail to: [credential@occrra.org](mailto:credential@occrra.org)

If you have questions about the credential process, contact the Registry Office at OCCRRA:

Phone: 614-396-5959  
Toll-free: 877-547-6978  
E-mail: [credential@occrra.org](mailto:credential@occrra.org)

**Tips and Reminders:**

- **If you change employers:** Your registry profile remains yours regardless of where you are employed. If you leave your current employer **do not** create a new registry profile. Simply enter your termination date in that employment record and click on "add new record" to enter the information about your new employer.
- **Update and maintain your record.** Whenever you complete training, acquire education and credentials, or if you change employment, update your professional profile as soon as possible. Be sure to send in required documentation, along with a HMG File Submission Cover Sheet, for verification after changes are made.
- **Check back regularly.** You may log in to the Registry to view or update your profile wherever you have internet access. You can generate a transcript from your registry profile at any time.

**How to set up an OH-Train account to register for trainings**

**If you are a first-time OH-Train user, please follow these instructions –**

1. Go to the OH-Train website: <https://oh.train.org>
2. Click “Create Account” on the left hand side of the page.
3. You will need to agree to the Train policies prior to registering. Each policy is an active link that leads to more information detailing the specific policy.
4. Fill out the necessary information on the subsequent pages. Required fields are indicated with a red asterisk (\*). Do not hit the “Back” button at any time during the process.
5. Answer the two secret questions at the bottom of the page. In the event that you forget your password, you will be asked to answer these questions as a security measure during the password retrieval process. Click “Next” when finished.
6. Make sure to select “Receive e-mail notifications from OH-Train” to get email updates and notifications about courses you have registered for.
7. On the next page, you will be asked to provide your agency, location, or job role. Please answer appropriately.
8. Please select up to three professional roles that best match your job description. Click “Next” when finished. On the resulting page, please select the three settings that best fit your work environment. Click “Next” when finished.
9. On the resulting page, additional demographic information will be requested. This information is **not** required for registration. Click “Continue” to finish registering for OH-Train. Click “Continue” again to register for the training. You will automatically be directed to the OH-Train home page to begin searching for the training(s) you want to register for.

Listed under each training topic on the following pages are instructions on registering for a specific training.

**To search for a course:**

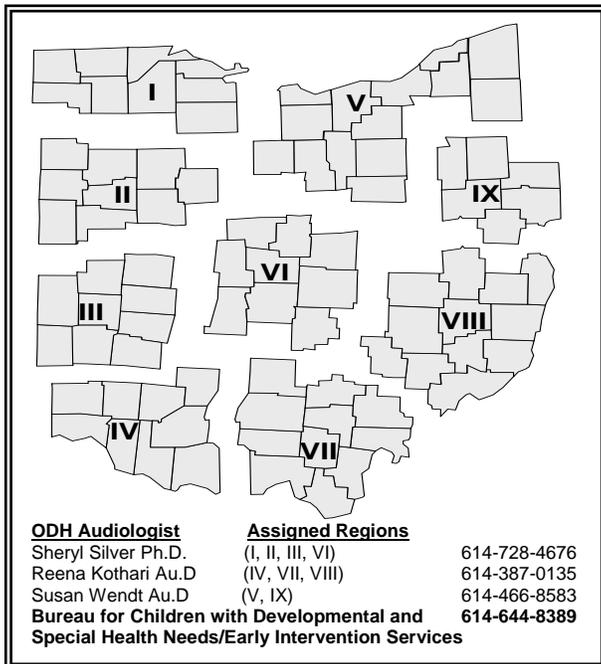
1. Log in to OH-Train: <https://oh.train.org>
2. Click on Course Search
3. Click on Keyword box and type the title or course number of the training you are interested in
4. Click Search
5. You should be directed to a list of courses that match your search

**To withdraw from a course:**

1. Please log-in to OH-Train
2. Go to “My Learning Record” – located on the right hand side of the screen
3. Click on “My Learning”
4. Click on the name of the course you wish to withdraw from
5. Click on the “Withdraw” button

You will receive an email indicating that you have officially withdrawn from the course.

# Regional Infant Hearing Program (RIHP) Contact Information



## **Region I**

*Defiance, Fulton, Henry, Lucas, Ottawa, Sandusky, Seneca, Williams, Wood*

Karen Martin, Project Director  
Jennifer Carner, Data and Outreach Specialist  
Project REACH  
Flower Hospital – Total Rehab Department  
5150 Harroun Road  
Sylvania, OH 43560  
Phone: (419) 824-1392  
Fax: (419) 824-1456  
[jennifer.carner@promedica.org](mailto:jennifer.carner@promedica.org)

## **Region II**

*Allen, Auglaize, Hancock, Hardin, Mercer, Paulding, Putnam, Van Wert, Wyandot*

Kelly VonderEmbse, Project Director  
Lima Memorial Hospital  
1001 Bellefontaine Avenue  
Lima, OH 45804  
Phone: (419) 226-5070  
Fax: (419) 998-4548  
[kvonderembse@limamemorial.org](mailto:kvonderembse@limamemorial.org)

## **Region III**

*Champaign, Clark, Darke, Greene, Logan, Miami, Montgomery, Preble, Shelby*

Paula Vaught, Project Director  
Deaf Community Resource Center  
3323 Stanley Avenue  
Dayton, OH 45404  
Phone: (937) 222-2434  
RIHP Direct: (937) 474-8351  
Fax: (937) 222-2585  
[pvaught@dcrcOhio.com](mailto:pvaught@dcrcOhio.com)

## **Region IV**

*Adams, Brown, Butler, Clermont, Clinton, Fayette, Hamilton, Highland, Warren*

Kimberleigh Szaz, Project Director  
Clermont County Board of Developmental Disabilities  
P.O. Box 8  
Owensville, OH 45160  
Phone: (513) 732-5032  
Fax: (513) 732-5160  
[kszaz@clermontdd.org](mailto:kszaz@clermontdd.org)

## **Region V**

*Ashland, Ashtabula, Crawford, Cuyahoga, Erie, Geauga, Holmes, Huron, Lake, Lorain, Medina, Richland, Trumbull, Wayne*

Bridgid Whitford, Project Director  
Cleveland Hearing & Speech Center  
11635 Euclid Avenue  
Cleveland, OH 44106  
Phone: (216) 325-7585  
Fax: (216) 325-7685  
[bwhitford@chsc.org](mailto:bwhitford@chsc.org)

## **Region VI**

*Delaware, Fairfield, Franklin, Knox, Licking, Madison, Marion, Morrow, Union*

Vickie Walker, Project Director  
Deaf Services Center  
5830 N. High Street  
Worthington, OH 43085  
Phone: (614) 841-1991  
Fax: (614) 841-4909  
[vickiew@dsc.org](mailto:vickiew@dsc.org)

## **Region VII**

*Athens, Gallia, Hocking, Jackson, Lawrence, Meigs, Pickaway, Pike, Ross, Scioto, Vinton*

Tammy Nelson, Project Director  
Scioto County Board of Developmental Disabilities  
1112 Gallia Street  
Portsmouth, OH 45662  
Phone: (740) 354-3995  
Fax: (740) 354-5839  
[tnelson@scdd.k12.oh.us](mailto:tnelson@scdd.k12.oh.us)

## **Region VIII**

*Belmont, Coshocton, Guernsey, Harrison, Jefferson, Monroe, Morgan, Muskingum, Noble, Perry, Tuscarawas, Washington*

Shari Rayner, Project Director  
Noble County Health Department  
44069 Marietta Road  
Caldwell, OH 43724-9124  
Phone: (740) 732-4958  
Fax: (740) 732-5043 (fax)  
[shari.rayner@noblecohd.org](mailto:shari.rayner@noblecohd.org)

## **Region IX**

*Carroll, Columbiana, Mahoning, Portage, Stark, Summit*

Sandi Domoracki, Project Director  
Family Child Learning Center  
143 Northwest Ave., Building A  
Tallmadge, OH 44278  
Phone: (330) 633-2055 ext 119  
Fax: (330) 633-2658  
[sdomorac@kent.edu](mailto:sdomorac@kent.edu)

**Ohio Department of Health**  
**Bureau for Children with Developmental and Special Health Needs**  
**Regional Infant Hearing Program (RIHP)**  
[www.helpmegrow.ohio.gov](http://www.helpmegrow.ohio.gov)

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**The Regional Infant Hearing Program (RIHP)** is part of the Bureau for Children with Developmental and Special Health Needs (BCDSHN) and is located in the Genetics Section at the Ohio Department of Health (ODH). Ohio's RIHP began in 2001. There are nine ODH grant funded RIHP programs located across the state that serve Ohio's families who have infants and toddlers, between birth – 3 years of age, who are diagnosed with a permanent hearing loss. (**see map on reverse side for contact information**).

**The Infant Hearing Program (IHP)** is Ohio's **Early Hearing Detection and Intervention (EHDI)** program. The IHP oversees a) the Universal Newborn Hearing Screening (UNHS) program at each birthing and free-standing hospitals to ensure hearing screenings are performed accurately and in compliance with UNHS legislation b) audiologists who conduct follow-up diagnostic testing for infants who refer on their UNHS, and c) the RIHPs, who provide specialized Habilitative Services.

**Ohio's EHDI Goals are 1:3:6 are:**

**Screen by 1 month of age: Diagnose by 3 months: Enroll in Early Intervention (EI) by 6 months**

The Regional Infant Hearing Program (**RIHP**) serves two roles:

**To provide follow-up and tracking** of infants who did not pass or did not receive a hospital newborn hearing screening. **RIHP contacts** families, audiologists, medical home providers and hospitals emphasizing the importance of completing diagnostic audiology evaluations before three months of age. The RIHPs provide:

- ✓ *Assistance scheduling follow-up diagnostic audiology appointments*
- ✓ *Timely and appropriate referrals*
- ✓ *Follow-up with families, audiologists, medical home providers, and hospitals*
- ✓ *Letters to the medical home providers*

**To provide appropriate habilitative services** to infants and toddlers (birth to three) diagnosed as deaf or hard-of-hearing and their families **at no charge**. The RIHPs provide:

- ✓ *Initial contact with families of infants with confirmed hearing loss*
- ✓ *Home-based habilitative services at no charge to the family using SKI\*HI curriculum*
- ✓ *Unbiased information to families about all communications options*
- ✓ *Referrals to Help Me Grow (HMG) Early Intervention (EI)*
- ✓ *Parental education and support including participation on IFSP and transition from Part C*
- ✓ *Appropriate referrals to other disciplines i.e. speech-language pathologists, pediatric ENT's, Geneticists, medical home providers, etc.*
- ✓ *Assessment/Reporting of receptive & expressive skills to the medical home providers*

**Online Resources:**

- ✓ Infant Hearing Program (IHP): <http://www.helpmegrow.ohio.gov/> (select Infant Hearing)
- ✓ National Center for Hearing Assessment and Management (NCHAM): [www.infantheating.org](http://www.infantheating.org)
- ✓ American Academy of Pediatrics (AAP) EHDI Website: <http://www.aap.org/en-us/advocacy-and-policy/aap-health-initiatives/PEHDIC/Pages/Early-Hearing-Detection-and-Intervention.aspx>

**Medical Home Providers:** Get to know Ohio's AAP EHDI Chapter Champion. Check out this online video.

- ✓ "When babies do not pass their hospital hearing screening"; by Dr. Susan Wiley M.D., Developmental & Behavioral Pediatrician, Ohio's AAP EHDI Chapter Champion:  
<http://progressive.powerstream.net/008/00153/Wileyfinal/Wileyfinal.html>