



## Memo #13-17

**To:** HMG Project Directors and ET System Administrators  
**From:** Sondra Crayton, Assistant Chief, BEIS  
**CC:** FCFC Coordinators, BEIS HMG Staff, State Partners  
**Subject:** Early Track August 2013 Updates  
**Date:** August 30, 2013

Updates/changes were made to ET 3.0 on August 28, 2013. When updates/changes occur, a memo is sent to county HMG contract managers and ET System Administrators. *Please notify all of your contractor ET users that this memo can be accessed under “ET Info” in Early Track.*

### ***Summary of Updates and Changes***

The major updates in this release were the addition of a number of new Early Intervention child assessments, re-write of the EI 45 Day Compliance Monitoring Report and Cap Log, a new redetermination report, and several bug fixes.

#### **Early Intervention Child Assessments**

The following EI child assessments were added to Early Track: Communication English Articulation and Phonology, Early Language Milestone Scale 2, Motor Skills Acquisition Checklist, Peabody Developmental Motor Skills 2nd Edition, Preschool Language Scales Version 4, Preschool Language Scales Version 5 Assessment Tool, Preschool Language Scales Version 5 –Spanish, Receptive Expressive Emergent Language Test 3rd Edition, Rosetti Infant and Toddler Language Scale, and Test of Infant Motor Performance. Several of the new assessments have requirements that the tool be administered by a person who has a particular discipline and/or age restrictions for the child. All of the new assessments added in this release to Early Track cover only one domain. Thus, an additional assessment tool(s) must be used in order to assess the child in five domains.

- *Communication English Articulation and Phonology*
  - Communication domain
  - Responses range from 55-130
  - At least one discipline must be speech-language pathology; child must be at least two years, six months of age at tool administration
- *Early Language Milestone Scale 2*
  - Communication domain
  - Responses are either “Pass” or “Fail”
  - At least one discipline must be speech-language pathology; no child age restriction
- *Motor Skills Acquisition Checklist*
  - Physical domain
  - Responses are either “Concerns” or “No Concerns”
  - No discipline or age restriction in Early Track
- *Peabody Developmental Motor Skills 2nd Edition*
  - Physical domain
  - Responses range from 50-150
  - Child must be at least 15 days of age at tool administration; no discipline requirement

- *Preschool Language Scales Version 4, Preschool Language Scales Version 5 Assessment Tool, and Preschool Language Scales Version 5 –Spanish*
  - Communication domain
  - Responses range from 50-150
  - No discipline or age restriction in Early Track
- *Receptive Expressive Emergent Language Test 3rd Edition*
  - Communication domain
  - Responses are 130, 121-130, 111-120, 90-110, 80-89, 70-79, <70
  - At least one discipline must be speech-language pathology; no child age restriction
- *Rosetti Infant and Toddler Language Scale*
  - Communication domain
  - Responses are three month age intervals (<3, 3-6, 7-9...>36)
  - At least one discipline must be speech-language pathology; no child age restriction
- *Test of Infant Motor Performance*
  - Physical domain
  - Responses are “Normal,” “Atypical,” and “Suspicious”
  - Child must be no more than four months of age at tool administration; no discipline requirement

### Early Intervention 45 Day Compliance Monitoring and Cap Log Reports

We have fixed these reports and restored users' access to the reports. These reports include all children who have a 45 day referral in the relevant time period, regardless of the child's eligibility or need for services. The reports exclude any child who exits prior to the end of the 45 day time period. The updated 45 day reports include all 45 day components: screenings, ASQ SE, child and family assessments, eligibility, need for services, and the IFSP.



### 45-Day Compliance Monitoring Report Summary - All Records

County: BEIS Test County  
 Service Agency: ALL  
 Service Coordinator: ALL  
 Referrals: 8/17/2012 To 11/16/2012  
 45-Day Timelines Ending: 10/1/2012 To 12/31/2012

#### A Wonder World

Jefferson, Sarah

ETID	Child's Name	D.O.B.	Referral Date	Hearing Screening Date	Nutrition Screening Date	Vision Screening Date	ASQ-SE Date	Eligibility Type	Eligibility Determination Date	Child Assessment Date	Family Assessment Date	NFS Date	IFSP Date
0005913402	Psmith, Charles	7/1/2012	09/06/2012	06/27/2013	06/27/2013	06/27/2013	06/27/2013	2.0+ Standard Deviation Delay	06/27/2013	06/27/2013	06/27/2013	06/27/2013	06/27/2013

## Redetermination Report

This new report is organized by service coordinator and lists any child with an active service coordinator assignment whose redetermination due date is more than 90 days before the child's third birthday. The report includes the redetermination due date, the current eligibility category, whether eligibility must be re-determined, and whether diagnosis or out-of-state IFSP documentation has been received.

BEIS Test County								
BEIS Test County Early Intervention Contractor								
A Wonder World								
Jefferson, Sarah								
ETId	Child Name	Birth Date	Worker Assignment Date	IFSPDate	Eligibility Category	Documentation Received	Redetermination Due Date	Eligibility Must Be Redetermined
0005918182	Psmith, Amanda	3/1/2013	2/20/2013	3/31/2013	Diagnosis on List	Yes	3/31/2014	No
0005913402	Psmith, Charles	7/1/2012	9/6/2012	6/27/2013	2.0+ Standard Deviation Delay	N/A	6/27/2014	No
0005940657	Psmith, Lisa	1/1/2013	6/27/2013	6/27/2013	Diagnosis on List	No	12/24/2013	Yes
0005925564	Psmith, Susan	8/1/2012	1/23/2013	1/23/2013	Diagnosis on Form	Yes	1/23/2014	Yes
0005928922	Wasserman, Janelle	12/1/2012	2/27/2013	8/21/2013	Diagnosis on Form	Yes	8/21/2014	Yes

## Bug Fixes

Several bugs were fixed as part of the release. The most notable bug fixes are the following:

- Corrected the Bayley/Battelle score ranges for 2.0+ standard deviation delays
- Unable to enter NCR when "Never delivered" selected for EI service start date
- ICO evaluation entered in redetermination after a non-ICO evaluation gave one year for redetermination, rather than the correct 180 days
- Eligibilities based on an out-of-state IFSP are good for one year for redetermination purposes, not 180 days